

2010 Towson Town Spring Festival Vendor Evaluation Form

Name of Display: _____ Space #: _____

Person completing the form: _____ Phone #: _____

Type of Display: (Please Circle) Craft Art Jewelry Baltimore County Media Food Commercial Info.

Festival Application Process:

1 - Excellent	2 - Good	3 - Fair	4 - Below Average	5 - Poor
Festival requirements & application "readability?"	1	2	3	4 5
Festival staff returns calls in a timely fashion?	1	2	3	4 5
Festival staff helpful & cooperative?	1	2	3	4 5
Rate festival staff knowledge of their regulations.	1	2	3	4 5
Rate festival staff verbal skills in explaining requirements.	1	2	3	4 5

Comments: _____

Set Up at the Festival:

Assistance finding your location.	1	2	3	4	5
Set-up Saturday morning.	1	2	3	4	5
Set-Up Sunday morning.	1	2	3	4	5
Clean-up both days.	1	2	3	4	5
Visibility/Accessibility of festival personnel.	1	2	3	4	5
Helpfulness of festival personnel.	1	2	3	4	5

Comments: _____

General Issues:

Program Book:	1	2	3	4	5
Attendance:	1	2	3	4	5
Response to your display:	1	2	3	4	5
Media Promotion of this Event:	1	2	3	4	5

Do you plan to participate in 2010? Yes _____ No _____ If yes, should we reserve the same space(s) for you? _____
 (a deposit must accompany this evaluation to reserve space)

Please give this evaluation to your block captain or you may also mail it to the Towson Chamber of Commerce, 44 West Chesapeake Ave., Towson, Maryland 21204 by June 1, 2010 with a \$35 per space, non refundable retainer to reserve your place for 2011 until February 1, 2011.

Due to the increase in vendors applying for entrance, if we do not receive a deposit for 2011, we will not hold your space!

This retainer merely holds your space(s) until **FEBRUARY 1, 2011** and unlike in the past, this fee will not be deducted from your rental fee for next year.

The **43rd Annual Towson Town Spring Festival** is scheduled for **May 1 & 2, 2010**.

In our planning for next year, can you suggest any changes we should consider? _____

Additional Comments: _____

Thank you for taking the time to complete this form. Your comments and suggestions are very important to us.